



Archives at the National Centre for Biological Sciences (NCBS)
Tata Institute for Fundamental Research

Material Use Form: Permission to publish, quote, broadcast, exhibit or perform
Form # NI-007_0014-0 (Feb 1 2019)

Section A: Contact Information

Name	
Organization	
Address	
Local address	
E-mail	
Telephone (M)	
Telephone (O)	
Other affiliation	



Section C: Publication Information

Check all that apply:

- | | | |
|---|--|--|
| <input type="checkbox"/> Book – general/academic | <input type="checkbox"/> Documentary (audio/video) | <input type="checkbox"/> Performance |
| <input type="checkbox"/> Journalism – text | <input type="checkbox"/> Thesis (any level) | <input type="checkbox"/> Exhibition/installation |
| <input type="checkbox"/> Journalism – audio/video | <input type="checkbox"/> Academic paper | <input type="checkbox"/> Motion picture |
| <input type="checkbox"/> Other _____ | | |

Details of project/publication:

Author/curator /performer/ producer	
Title of project	
Expected date of project or publication	
Other details of project (including expected location of use. Eg. Book cover, publicity poster)	

Section D: Conditions of material use

- The Archives at NCBS reserves the right to refuse to grant permission to publish.
- The permission to reproduce material may not always carry the right to publish, quote, broadcast, exhibit or perform that work. This request has to be made explicitly in the form.
- Permission is for a **one-time use only** with nonexclusive worldwide rights in all languages in the medium and format stated in this application. Permission is valid only for the individual, company or institution to whom it is specifically issued and may not be transferred, assigned, sold or otherwise disposed of without written permission from the Archives at NCBS. Any subsequent use of the material will require a new material use request form.
- The Archives at NCBS makes no representation that it is the copyright owner in all of its collections. The user must verify and obtain all necessary rights and clearances before use of material. The applicant agrees to assume full responsibility and any attendant liability for complying with copyright laws and other rights of third parties, and agrees to hold the Archives at NCBS free from any damages and claims.



- The material must be reproduced accurately and fairly without distortion or misrepresentation
- For citations in published or in unpublished papers or visual works, this repository should be listed as the Archives, National Centre for Biological Sciences, Tata Institute of Fundamental Research, Bangalore. Suggested short citation format: “Record title, Object Identifier, Archives at NCBS.”
- Applicant may not employ the name of the Archives at NCBS in any advertising, promotional, or publicity material, nor make any formal presentation or statement which would constitute an express or implied endorsement of any product or service, without the prior written consent of the Archives at NCBS.
- Commercial applicants must pay a publication fee(s) prior to receiving written permission to publish.
- If permission is granted, and where possible, the applicant agrees to donate a copy of the publication to the Archives at NCBS.

Section E: Declaration

I agree to abide by the terms and conditions mentioned in this Material Use Form.

Name		Signature	
Date		Place	

Staff - Archives at NCBS

Permission granted

Permission denied

Reasons, if denied permission

Additional permission required (from copyright owner)

Insufficient project description

Insufficient/incorrect material description

Insufficient contact information

Name		Signature	
Date		Place	

